



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 9470/NKDA/NTBC/GM/2022-2023

Dated: 04-11-2022

NOTICE INVITING QUOTATION **NIQ NO. 09/GM/NKDA/NTBC of 2022-2023**

General Manager, New Town Business Club (NTBC) invites quotations for the Cultural Program from reliable Event Managers having experience in organising Events in Clubs etc to include CACTUS Music Band, stage erection, lighting, sound, food stall for about 300 guests on 19th November 2022, from 7:00PM onwards

Live music band with singers, stage erection & decorations, lighting & sound

S/No	Items required	Lowest Bid	Remarks
1	CACTUS Music Band & Team		
2	High quality sound system with sound towers for 300 guests, light with intelligent light and peripheral light		
3	Main stage 36'x24'x6'(h), Stage backdrop with flex 36'x24', Square 4 side truss 36'x24'x18'(h), Chair with covers - 300, Covered Food Stall 10'x2.5'		

Important Dates

Last date of Submission of Quotations 08-11-2022 up to 4:00 PM

Date of Opening 08-11-2022 at 6:00 PM

The sealed bidding documents should be addressed to The General Manager, New Town Business Club, Block-AE, Street-90, Action Area-1A, New Town, Kolkata 700156 and must be submitted at this office address. Bids received after stipulated time and date shall be rejected summarily

Documents to be submitted:

1. Copy of valid Trade License
2. Copy of PAN Card
3. Proof of prior experience

General Conditions:

1. Conditional quotation will not be entertained and will be summarily rejected
2. The space for the program will be given only one day prior to the event and the Event Manager has to vacate the venue by evening of 20 November 2022
3. The successful bidder shall not transfer or sublet the space
4. The venue shall only be used by the Event Manager for the purpose of Cultural Program

5. All permissions and compliances including sound limitation norms specified by WBPCB / Courts, Copyright etc to be the responsibility of Event Manager
6. The undersigned reserves the right to accept or to reject any or all the quotation papers without assigning any reason whatsoever
7. The selected Event Manager will have to make their own arrangements to set up the venue site for the Cultural Program
8. The selected Event Manager has to ensure that no damage would be caused to the site. In case of any damage cost of repair / replacement / restoration as would be fixed by the concerned authority would have to be borne by the selected Event Manager
9. In case of violation of any of the terms and conditions the tender inviting Authority or NKDA would have the right to terminate the contract forthwith without assigning any reason thereof



General Manager
New Town Business Club
for New Town Kolkata Development Authority

Memo No: 9470/1(5)/NKDA/NKDA/GM/2022-2023

Dated: 04-11-2022

Copy forwarded for information and necessary action to:

1. The Chief Executive Officer, NKDA
2. The Administrative Officer - I, NKDA
3. The Finance Officer, NKDA
4. P.A to Hon'ble Chairman, NKDA.
5. System Manager, NKDA for uploading on the website: www.nkdamar.org



General Manager
New Town Business Club
for New Town Kolkata Development Authority